Regular Meeting
June 15, 2022 @ 12:00pm
Reed Manor Board Room

The Jackson Housing Commission Board of Commissioners held a Regular Meeting on Wednesday June 15, 2022.

Commissioner Woods called the meeting to order at 12:02 pm. Participants recited the Pledge of Allegiance.

Upon roll call, the attendance was as follows:
Michelle Woods
Carmen Wade
Caroline Parker

Also present:
Laurie Ingram, Executive Director
Deborah Davis, Human Resource Director
Katie Anderson, Assistant Director
Anita Kelley, Administrative Assistant

Approval to Change the Agenda May 18, 2022
Commissioner Parker MOTIONED to change the Regular Meeting Agenda. Commissioner Wade SECONDED and upon voice vote the motion adopted.

AYES: Woods
NAYES: None
ABSTAIN: None
ABSENT: Burgett Johnson

RESOLUTION 2022-08 Contract Approval Development Partner, Shahan-Blackstone North. Commissioner Wade MOTIONED to approve the RESOLUTION. Commissioner Parker SECONDED and upon voice vote the motion adopted.

AYES: Woods
NAYES: None
ABSTAIN: None
ABSENT: Burgett Johnson

RESOLUTION 2022-09 Contract approval with DLS consulting LLC. Commissioner Wade MOTIONED to approve the RESOLUTION. Commissioner Parker SECONDED and upon voice vote the motion adopted.

AYES: Woods
NAYES: None
ABSTAIN: None
ABSENT: Burgett Johnson

RESOLUTION 2022-10 Contract approval for the Craft agency. Commissioner parker MOTIONED to approve the RESOLUTION. Commissioner Wade SECONDED and upon voice vote the motion adopted.

AYES: Woods
NAYES: None
ABSTAIN: None
ABSENT: Burgett Johnson
Directors Report

Section 8
A. Leasing HAP Utilization Report
Public Housing
B. Tenant Account Receivables
C. Vacant Unit Turnaround
- Property Managers are working to turn units faster and move people in.
D. Move Out Report
Executive Directors Report
E. PH Income Statement
F. Petty Cash Fund Register
G. After Hours/Emergency Response Report
More timely closing of work orders
Maintenance changes

H. Utility Costs and Consumption

Other Business-Executive Director Reporting:

Commissioner Parker MOTIONED to adjourn to the Regular Meeting at approximately 12:23 PM. Commissioner Wade SECONDED and upon voice vote the meeting adjourned.

Respectfully Submitted,

Laurie Ingram, MBA, PHM Executive Director

ATTESTED:
Michelle Woods,
President