Regular Meeting
May 18, 2022 @ 12:00pm
Reed Manor Board Room

The Jackson Housing Commission Board of Commissioners held a Regular Meeting on Wednesday May 18, 2022.

Commissioner Woods called the meeting to order at 12:04 pm. Participants recited the Pledge of Allegiance.

Upon roll call, the attendance was as follows:
Michelle Woods
Carmen Wade
Caroline Parker
James Johnson

Also present:
Laurie Ingram, Executive Director
Katie Anderson, Assistant Director
Shari Boyce, Section 8 Director
Chelsea Poole, Compliance & Contract Specialist
Anita Kelley, Administrative Assistant

Approval of the Regular Meeting Agenda May 18, 2022
Commissioner Johnson MOTIONED to change the Regular Meeting Agenda. Commissioner Parker SECONDED and upon voice vote the motion adopted.

AYES: Woods Johnson
NAYES: None
ABSTAIN: None
ABSENT: Burgett (Excused)

Commissioner Woods extended an invitation for members of the public to comment; no comments were made.

Approval of the Regular Meeting Minutes April 20, 2022

Commissioner Parker MOTIONED to approve the Regular Meeting Minutes April 20, 2022. Commissioner Wade SECONDED and upon voice vote the motion adopted.

AYES: Woods
NAYES: None
ABSTAIN: None
ABSENT: Burgett (Excused)

Approval of the Regular Meeting Minutes March 16, 2022

Commissioner Parker MOTIONED to approve the Regular Meeting Minutes March 16, 2022. Commissioner Wade SECONDED and upon voice vote the motion adopted.

Approval of Previously Paid Liabilities- April 2022
Commissioner Parker MOTIONED to approve the Previously Paid Liabilities- April 2022. Commissioner Wade SECONDED and upon voice vote the motion adopted.

AYES: Woods Johnson
NAYES: None
ABSTAIN: None
ABSENT: Burgett (Excused)

RESOLUTION 2022-07 Approval of Collection Losses Write-Offs May 2022 Commissioner Wade MOTIONED to approve the Collection Losses Write-Offs May. Commissioner Parker SECONDED and upon voice vote the motion adopted.

AYES: Woods Johnson
NAYES: None
ABSTAIN: None
ABSENT: Burgett

RESOLUTION 2022-08 Contract Approval Development Partner, Shahan-Blackstone North. Tabled until next month.

Directors Report

Section 8
A. Leasing HAP Utilization Report
Public Housing
B. Tenant Account Receivables
C. Vacant Unit Turnaround
- Property Managers are working to turn units faster and move people in.
D. Move Out Report
Executive Directors Report
E. PH Income Statement
F. Petty Cash Fund Register
G. After Hours/Emergency Response Report

More timely closing of work orders
Maintenance changes

H. Utility Costs and Consumption

Other Business-Executive Director Reporting:

2 pending legal issues with tenants in closed session.

Commissioner Johnson asked "What's the Difference in what we think we own for HUD repayment and what HUD says we owe" ED Laurie answered we will try not to have to pay back CARES ACT funds. The rest is 1.6 million. Which we have an option to get on a repayment plan.

Subsidy update- FOIA came back and sent to Christi & Diana to review. attorneys will review and respond.

Commissioner Parker MOTIONED to adjourn to the Regular Meeting at approximately 12:23 PM. Commissioner Burgett SECONDED and upon voice vote the meeting adjourned.

Respectfully Submitted,

Laurie Ingram, MBA, PHM Executive Director

ATTESTED:
Michelle Woods,
President